

Date Submitted: _____

HOA Name: _____

ARCHITECTURAL REVIEW REQUEST

contact@hoaservicesco.com

Homeowner Name: _____

Address: _____

Home Phone: _____ Alternate Phone: _____

Please indicate a description of the proposed change to exterior of home of property by filling in the appropriate information:

Type of Change: (If it is a landscaping change, please see the Landscaping Section below)

<input type="checkbox"/> Existing Building	<input type="checkbox"/> Additional Building	<input type="checkbox"/> Fence/Wall
<input type="checkbox"/> Canopy/Awning	<input type="checkbox"/> Roof	<input type="checkbox"/> Exterior Lighting
<input type="checkbox"/> Other: _____		

Physical Description:

Type of Material: _____ Color of Material: _____

Dimensions: _____ Height: _____

Location of proposed change: _____

Landscaping:

Please describe the proposed location of landscaping in relation to adjacent lots. Please include in your description the species and height of trees, bushes, shrubs or plants.

Please include with your submittal any pictures, paint samples, drawings, or plans which help explain the project for which you would like architectural approval.

Desired Date for Project: _____ Expected Completion Date: _____

By signing below, you acknowledge that all plans and specifications submitted to the Architectural Control Committee are in compliance in all respects with the applicable building and zoning regulations of the City and County.

Homeowner Signature: _____ Date: _____

Please submit this form and any supplemental items by selecting **one** of the following options:

1. Portal Upload in Buildium (preferred)
2. Email (contact@hoaservicesco.com)
3. Mail (HOA Services, 607 S. 7th St, Grand Jct, CO 81501)

Please allow 30 days for a response to your submittal. If you have any questions about the submittal process, please call HOAServices at 970-812-3192 or email at contact@hoaservicesco.com

Committee Recommendations: _____

Approved: _____

Denied: _____ Reason for Denial: _____

Board Member/Officer _____ Date: _____