

# Summerville HOA Architecture and Landscaping Request

The purpose of this form is to allow for the approval process on home and site improvements submitted to the Architectural Control Committee (ACC). The committee suggests that you review your Covenants and familiarize yourself with conditions and restrictions set forth, as they may apply to your home.

Please complete this form and submit with your plans or drawings. **Send this completed form to: Summerville HOA, c/o HOAServices, 607 S. 7<sup>th</sup> St. Grand Junction, CO 81501** or [contact@hoaservicesco.com](mailto:contact@hoaservicesco.com)

Homeowner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Project: \_\_\_\_\_

## Project Information Required for Submittal

### **Structures:**

\_\_\_\_\_ Date on drawing  
\_\_\_\_\_ A plot plan or drawing with appropriate dimensions/scale of structure  
\_\_\_\_\_ Setback distances (check with the City Planning Department for proper setback requirements)  
\_\_\_\_\_ Description of materials to be used: \_\_\_\_\_  
\_\_\_\_\_ Proposed start date for construction: \_\_\_\_\_

General Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Fencing/Landscaping:**

\_\_\_\_\_ Submit drawing with heights and location of fence/landscaping on property  
\_\_\_\_\_ Types of material to be used: \_\_\_\_\_  
\_\_\_\_\_

### **Changing Colors:** (approval needed by ACC *only* if changing the color of your home. Allow at least 5 days for approval)

\_\_\_\_\_ Paint chip (minimum two-square inches)  
\_\_\_\_\_ Date paint chip received by an ACC member

**NOTE:** to seek approval for all structural improvements, this completed form and plans must be submitted to the management company or an ACC member. The committee has up to fifteen (15) days to approve or disapprove any plans/drawings/requests. Further submittal may be necessary for approval of City Building/Planning Department(s) to assure that permits are issued and proper codes and regulations are met by the homeowner.

I have read and understood the conditions and regulations of the ACC set forth in the CC&Rs and the Architectural Control Policy set forth by the Summerville HOA. I further understand that up to 15 days may be required for approval once the plans/drawings/requests are submitted.

Summerville HOA  
Architecture and Landscaping Request

Homeowner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*FOR ACC USE ONLY\*\*\*

Approved \_\_\_\_\_

Approved w/ conditions \_\_\_\_\_

Disapproved \_\_\_\_\_

Architectural Control Committee (ACC) Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_