

COUNTRY CREEK PATIO HOME ASSOCIATION
Board Member Candidate Application Packet



Adopted & Published

By the

CCPHA Board of Directors

COUNTRY CREEK PATIO HOME ASSOCIATION
Board of Directors – Candidate Information Packet

1. Invitation to Serve

Thank you for your willingness to consider service on the Board of Directors of Country Creek Patio Home Association.

Serving on the Board helps guide the Association’s governance, ensure compliance with our Governing Documents and Colorado law, and act in the best interests of the community.

Board service is a volunteer role requiring preparation, thoughtful participation, and a commitment to fiduciary responsibility.

2. Board Candidate Eligibility Standards

The Association’s Declaration and Bylaws provide that membership in the Association is limited to Owners of record. The Declaration further provides that voting rights may not be exercised for any Lot that is more than sixty (60) days delinquent in assessments and may be suspended for Owners not in good standing.

Because Directors are elected by the Membership, eligibility to serve must be consistent with eligibility to vote.

Accordingly, candidates for the Board must:

- Be an Owner of record of a Lot within the Association.
- Be in good standing (not more than 60 days delinquent in assessments and not subject to suspension of voting rights); and
- Meet all eligibility requirements set forth in the Declaration, Bylaws, and applicable Colorado law.

These standards are objective and are based solely on the Association’s Governing Documents and applicable statutes.

3. Role of the Board of Directors

The Board acts on behalf of the Association to:

- Uphold and enforce the Governing Documents
- Adopt budgets and oversee Association finances
- Establish policies and procedures
- Oversee management and vendors
- Protect Association assets
- Exercise fiduciary duties of care and loyalty

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Board members are expected to:

- Attend regular and special meetings
- Review meeting materials in advance
- Participate in governance training and orientation after election
- Maintain confidentiality where required
- Act in the best interests of the Association

Estimated time commitment: 15-20 hours per month.

Board of Directors – Candidate Nomination Form

Name: _____

Property Address: _____

Email: _____

Phone: _____

Candidate Statement (For Distribution to Members)

Please attach a brief statement (maximum 250 words) introducing yourself and explaining your interest in serving on the Board. You may include relevant experience, background, or areas of interest.

Candidate Certification

By submitting this form, I certify that:

- I am an Owner of record and a Member in good standing as defined in the Governing Documents.
- I understand that Board members owe fiduciary duties to the Association.
- I understand that this statement may be distributed to Members as part of the election process.

Signature: _____ Date: _____

Submit your application to: ccphabod@gmail.com or clubhouse dropbox.