

**SOUTHRIDGE CONDOMINIUMS HOMEOWNERS ASSOCIATION, INC.  
POLICY AND PROCEDURES RE: CONFLICT(S) OF INTEREST**

WHEREAS, a written policy for conflicts of interest involving board members is required by Colorado Revised Statutes 38-33.3-209.5(1)(b)(II).

NOW, THEREFORE, BE IT RESOLVED, that Southridge Condominiums Homeowners Association, Inc. (the "Association") hereby adopts that following procedures to be followed for conflicts of interest involving board members.

1. **Objective:** Individuals elected to the Board of Directors of the Association shall avoid engaging in activities that might interfere with the discharge of their responsibilities to the Association. To the extent that there exists a situation in which a Director has, or can be seen as having competing interests with the interests of the Association, the conflict must be disclosed and handled in accordance with this policy.
2. **Definitions:** "Director" means a member of the Association's Board of Directors. "Related Party" includes a spouse, descendent, ancestor, sibling, an estate or trust in which the Director or a party related to the Director has a beneficial interest, or an entity in which the Director or a party related to the Director has a financial interest. Related Party also includes the children, spouses, domestic partners, and significant others of a Director's descendent, ancestor, or sibling. "Conflict of Interest" means any interest or concern of a Director, or related party, which conflicts, or may be seen as conflicting or competing with the interests or concerns of the Association.
3. **Disclosure:** A Director that personally, or through a Related Party, provides any goods or services to the Association, receives any form of financial support from the Association, or has any other direct tangible financial relationship with the Association must disclose such information on an annual form that the Association will collect. That Director has an ongoing obligation to provide updated information to the Board as circumstances change.
4. **Meeting Minutes:** The minutes of the meeting of the Board shall reflect disclosure of the conflict of interest, that the conflicted director did not participate in discussion or voting on such matter.

5. Recusal: When a conflict of interest relates to a matter requiring action by the Board, the Director has an affirmative obligation to call the conflict to the Attention of the Board and recuse themselves from participation in the discussion and voting on the subject, although Directors with conflicts may participate to the same extent as an Owner who does not serve on the Association's Board of Directors.

6. Gift Policy: At times, Directors may receive gifts from contractors or vendors. To the extent possible, such gifts should be shared with the community or refused to avoid any semblance of impropriety. They must also be disclosed to the Board of Directors as soon as is practical, and not later than the return of the annual conflict of interest disclosure form.

7. Loans: The association may not make loans to its Directors under any circumstances.

8. Amendment: The Association may amend this procedure from time to time, consistent with the requirements of the Association's governing documents and Procedures for the Adoption and Amendment of Policies, Procedures, and Rules.

**DIRECTORS CERTIFICATION:**

Adopted on: March 21, 2022

  
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By: Josh Steen, President

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By: \_\_\_\_\_, Secretary