

Arlington Villa HOA

Covenant Enforcement Policy and Procedure for Parking of Vehicles, Recreation Vehicles (RVs), Trailers, and Off Highway Vehicles (OHVs)

BE IT RESOLVED, the Association hereby adopts the following procedures to be followed for enforcing policies rules and regulations and other governing document of the Association.

1. Scope:

To adopt a procedure and policy outlining procedures to be followed for enforcing policies rules and regulations for Vehicles, RVs, OHVs, and trailers in the HOA.

2. Specifics:

Vehicle Parking in Common Areas/Parking Lots of 250 & 254 Beacon Ct:

- Only one vehicle per parking spot is allowed per parking space. Parking back to back or one vehicle in the front space and a second vehicle directly/immediately behind it is prohibited at all times!
- A total of four motorcycles may be parked in one parking spot. Any number beyond four motorcycles is expressly prohibited at all times.
- No trailers are allowed to be parked in the Common Area parking lots of 250 and 254 Beacon Ct. at any time without written permission from the Association.
 - Exceptions with permission including temporary parking for moving. Seventy-two (72) hours per month are allowed for moving trailers.
 - Exceptions also include seventy-two (72) hours per month for loading and unloading of storage or recreational trailers.
- All vehicles and trailers must be registered and licensed with current tags. No inoperable vehicles of any kind are allowed in the HOA.

On Street Parking:

- Recreational Vehicles (RVs), Motor Homes, OHVs, 5th Wheels, Toy Haulers, or any other pull behind trailers are not allowed parking on the streets of the HOA, except for loading and unloading purposes. For said loading and unloading, such vehicles or trailers are allowed on the streets in the HOA for a total of 72 hours per every 30 days; meaning—three (3) days per month. If said vehicles or trailers are located or parked on the streets longer than the stipulated time, the HOA shall tag the vehicles/trailers for removal. The Owners will incur all costs associated with their removal.
- At no time shall anyone live in any Recreational Vehicle located in the HOA. This is strictly prohibited and if an Owner is found in violation of this policy, the RV in question will be removed from the HOA at the Owner's expense. Applicable fines shall also be applied.

Violations may be observed by the Board of Directors, the management company, a committee member or reported via written correspondence through e-mail, fax or mail service. The complaint must state specifically the violation observed and include who the violating party was, what was observed, the date, place and time of the violation and any other pertinent information such as license plate numbers etc.

If full details are not provided with a complaint, further action beyond additional observation may not be made. The Board will investigate the complaint further and will make additional observations if required.

If a complaint is found to be in violation of a municipal code, the complaint will be forwarded to the appropriate authorities.

If a violation is found and documented the following actions will be taken:

- A letter will be sent to the owner (and tenant if it is known that the unit is being used as a rental) stating that a violation has occurred while referring them to the governing documents which appear to be in violation. This letter will allow the unit owner to forward documentation if they believe the violation did not occur. The unit owner will have 7 days to respond to the letter or to correct the violation.
- If the violation is still observed after 8 days, a second letter and fine of violation will be sent to the Owner (and tenant if it is known that the unit is being used as a rental). The unit owner will have 7 days to correct the violation or request a hearing with the Board (see Dispute Resolution Policy for specifics). The owner shall be fined every day after 7 days while the violation is/has occurred.
- If at the hearing it is found that the violation did (does) occur, the Owner will be charged fine from the 7th day after the date of the second letter. The Association will charge \$50.00 per day/occurrence for all parking, RV/trailer non-compliance issues.
 - **Special fine for living in an RV/Trailer: \$100.00 per day, per occurrence.**
- If a hearing is not requested by the owner within 7 days of the first violation letter, fines will commence and continue until violation is corrected.
- It is the responsibility of the Owner to notify the Board that a violation has been rectified. Fines shall continue until proof from the owner to the Board or management company that the violation has been rectified is received by said Board or management company.

Owners are responsible for any fines that may be levied against their property due to non-compliance of their tenants.

Non-payment of fines will fall under the Dues Collection Policy.

Voting rights will be suspended for any Owner who is or has been in violation of the Policies or CC&R's in the previous thirty (30) days.

3. **Definitions:** Unless otherwise defined in this Resolution, initially capitalized or terms defined in the Declaration shall have the same meaning therein.
4. **Supplement to Law:** The provisions of this Resolution shall be in addition to and in supplement of the terms and provisions of the Declaration and the law of the State of Colorado governing the Project.
5. **Deviations:** The Board may deviate from the procedures set forth in this Resolution if in its sole discretion such deviation is reasonable under the circumstances.
6. **Amendment:** The Board of Directors may amend this procedure from time to time.

President or Managing Agent's Certification: The undersigned, being the President of the Association, certifies that the Board of Directors of the Association adopted the foregoing resolution and in witness thereof, the undersigned has subscribed his/her name.

Arlington Villa HOA

Mark Shohy Bruce Hor

Managing Agent

Effective Date: 9/23/20